

**APPLICATION FOR RESEARCH
AT THE
UNIVERSITY OF KANSAS FIELD STATION (KUFS)**

Applicant

Name:

Email:

Professional Affiliation and Address:

Purpose of Use

Faculty/staff research

Graduate research (degree sought _____)

Undergraduate research

Class project (course # and title)

Other (explain) _____

Funding Information

Is the project funded? Yes No Pending

For funded projects provide name of principal investigator and co-investigators, title of grant, funding source, dollar amount of award, and period covered by award; OR, attach a copy of the proposal.

Area or Facility to be Used

Precise Location (describe or attach map):

Project Information (attach page if necessary)

Title:

Duration:

Objectives:

Materials and Methods:

Are any data, samples, or specimens from this project relevant to long-term monitoring at KUFS and would you consider archival of such elements with KUFS?

Describe any special assistance required from KUFS?

Does the project involve installation of structures, physical modifications, or other site alterations (including chemical or biological)? If so, what is the potential impact on the site? How will the project be designed, conducted, and then decommissioned so as to mitigate any impacts?

Agreement

Applicant agrees to

- Abide by the KUFS "Rules" and any special conditions set forth.
- Complete a site orientation prior to field work (includes all project personnel).
- Consider that uncontrolled or unforeseen events (e.g., extreme climatic conditions, wildfires, vandalism, or human error) are a part of working in the field environment and should be assessed in project design.
- Request permission for changes in project design or location.

- Receive approval for research with vertebrate animals from the University of *Kansas'* Institutional Animal Care and Use Committee.
- Receive approval from the University of Kansas' Environmental Health and Safety Department for use and disposal of all hazardous materials (chemical, biological, or physical agents), and for complying with occupational health and safety guidelines.
- Obtain any and all special permits and authorizations, and provide notifications and reports as necessary to other entities.

- Complete negotiation of user fees with the KUFS Director.

- Include the following sentence in all publications and other communications, ***"The study was conducted at and supported by the University of Kansas Field Station, a research unit of the Kansas Biological Survey and the University of Kansas."***
- Provide a copy of any written report, a summary of any thesis or dissertation, and two reprints of publications.
- Include the following sentence (for publications based primarily at KUFS), ***"This is publication number <to be assigned> of the University of Kansas Field Station."*** Making this statement the last sentence in an acknowledgements section is preferred. Please contact kettle@ku.edu to get the number assignment for your publication.

FAILURE TO ABIDE BY CONDITIONS IN THIS AGREEMENT CAN RESULT IN REVOCATION OF USE PRIVILEGES.

Signature of Applicant

Date

Signature of Faculty Advisor

Date